

# County of Bernalillo

## State of New Mexico

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**Purchasing Department**  
ONE CIVIC PLAZA, N.W.  
ALBUQUERQUE, NM 87102  
(505) 768-4013  
FAX (505) 768-4067

**DATE: Tuesday, July 29, 2008**  
**TO: ALL PROSPECTIVE BIDDERS**  
**FROM: Phillip Lee, Purchasing Administrator**  
**Bernalillo County Purchasing Department**  
**RE: Request for Bid (RFB) #0000-09-PL**  
**Provide and Install Fuel Tank at Bernalillo County North Valley Fire Station #01**  
**located at 9819 2<sup>nd</sup> Street NW**

The Bernalillo County Purchasing Department on behalf of the Public Works Division, Fleet/Facilities Management Department is soliciting competitive sealed bids from prospective bidders in which to provide and install a Fuel Tank at Bernalillo County Fire Station #01 located at 9819 2<sup>nd</sup> Street.

Prospective bidders are invited to attend the non-mandatory pre-bid conference on Friday, August 08, 2008 at 10:00 a.m local time which will be held at the site, North Valley Fire Station #01 located at 9819 2<sup>nd</sup> Street NW, Albuquerque, New Mexico. Attendance of the non-mandatory pre-bid conference is not a pre-requisite for the submission of a bid.

For instructions to Bidders, bidding forms, and Contract Documents, including plans, specifications, and other documents to be used in connection with the submission of bids, or questions regarding purchasing procedures, prospective Bidders are invited to contact Phillip Lee, Purchasing Administrator, Bernalillo County Purchasing Department at (505) 848-1550, fax (505) 848-1510, e-mail: [plee@bernco.gov](mailto:plee@bernco.gov)

Sealed bids must be received no later than 2:00 p.m., local time, Friday, August 15, 2008, and addressed to the Albuquerque/Bernalillo County Government Center, One Civic Plaza NW, Purchasing Department, 10th Floor, Room 10010, Albuquerque, New Mexico 87102. Delivery of bids is the sole responsibility of the bidder. The Purchasing Department will date and time stamp the sealed envelope upon receipt. A public opening and reading of Bids received will begin immediately following the 2:00 p.m. deadline in the Purchasing Conference room.

Pertinent RFB documents can be downloaded through the Purchasing Department's website at no cost to registered vendors. Vendors not registered are welcome to register through the Purchasing Department's website, [www.bernco.gov](http://www.bernco.gov) and pay the required fee of \$50.00 plus a convenience fee of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors are also welcome to contact Corrine Baca at (505) 848-1555, or by e-mail: [cbaca@bernco.gov](mailto:cbaca@bernco.gov) to request a hard copy of the RFB documents at a cost of 50 cents per page.

Copy: RFB file #0003-09-PL